

QueenslandBallet

Queensland Ballet – Privacy Policy

Introduction

Queensland Ballet (QB) is committed to protecting the privacy of individuals and ensuring the security of personal information. This Privacy Policy outlines how Queensland Ballet, including its associated entities such as the Thomas Dixon Centre (TDC), collects, stores, uses, and discloses personal information in accordance with the Privacy Act 1988 (Cth) and other relevant Australian and Queensland privacy regulations.

Scope

This Privacy Policy applies to all personal information collected by Queensland Ballet and the Thomas Dixon Centre, including but not limited to employees, contractors, patrons, students, donors, presenters, and visitors.

Please note Queensland Ballet Academy has an additional Privacy and Data Collection Policy related to the collection, storage and usage of student data.

1. Collection of Personal Information

Queensland Ballet and the Thomas Dixon Centre may collect personal information in various ways, including but not limited to:

- Employee and contractor records for human resources, payroll, and compliance purposes.
- Ticketing information when purchasing or registering for events, including payment details.
- Presenter and partner details for event coordination and contractual obligations.
- CCTV footage collected for safety, security, and venue management.
- Images and recordings from Queensland Ballet programs, performances, or promotional activities.
- Contact details provided for marketing, communications, and stakeholder engagement purposes.
- Information collected through digital platforms, websites, and online interactions.

2. Use and Disclosure of Personal Information

Personal information collected by Queensland Ballet and the Thomas Dixon Centre is used to:

- Provide services such as ticketing, event management, and venue operations.
- Administer employee and contractor engagements, including compliance with legal obligations.

- Ensure the security and safety of individuals within the premises.
- Conduct marketing, fundraising, and audience development activities.
- Manage Queensland Ballet Academy student records and engagement.
- Improve customer experience and venue operations.
- Comply with legal, regulatory, and insurance requirements.

Personal information will not be shared with third parties unless:

- The individual has provided consent.
- It is required by law or regulatory authorities.
- It is necessary for service delivery by a trusted partner (e.g., ticketing agencies, IT service providers).

3. Storage and Security of Information

Queensland Ballet takes reasonable steps to ensure that personal information is securely stored and protected from unauthorised access, misuse, or disclosure. This includes:

- Secure digital storage with restricted access controls.
- Physical security measures at the Thomas Dixon Centre and other Queensland Ballet locations.
- Regular review of data protection measures to maintain compliance with privacy regulations.

4. Access and Correction of Personal Information

Individuals have the right to request access to their personal information held by Queensland Ballet and may request corrections if the information is inaccurate, out of date, or incomplete. Requests can be made by contacting Queensland Ballet's Privacy Officer.

5. CCTV and Image Collection

Queensland Ballet operates CCTV surveillance within the Thomas Dixon Centre and other premises for security, safety, and operational management. Recorded footage is stored securely and accessed only by authorised personnel. Additionally, images and recordings from Queensland Ballet events and activities may be used for promotional or archival purposes, with appropriate consent where required.

6. Online Privacy and Digital Interactions

Queensland Ballet collects limited personal information via websites, social media, and digital platforms, such as user interactions, preferences, and analytics. Website users may opt out of certain data collection methods such as cookies. Queensland Ballet ensures adherence to digital privacy best practices.

7. Complaints and Contact Information

Individuals who have concerns or complaints about the handling of their personal information may contact Queensland Ballet's Privacy Officer. All complaints will be handled in accordance with privacy laws and internal procedures.

Contact Details:

Privacy Officer – Queensland Ballet

Thomas Dixon Centre, 406 Montague Road, West End QLD 4101

Email: privacy@queenslandballet.com.au

Phone: +61 7 3013 6666

8. Updates to This Policy

Queensland Ballet reserves the right to update this Privacy Policy as required. Any changes will be published on the Queensland Ballet website.

This policy aligns with Queensland Ballet's commitment to ensuring the highest standards of privacy, security, and compliance across all operations, including the Thomas Dixon Centre.